

NAWGJ MISSION

It is the mission of the National Association of Women's Gymnastics Judges to provide professional development for its members and to support and promote women's gymnastics in the United States. The Maryland NAWGJ (MDNAWGJ) is the state geographical representation of the NAWGJ.

MDNAWGJ FUNDRAISER

MDNAWGJ engages in fundraising activities to facilitate the mission of NAWGJ. The MD Judges' Cup – typically a fall invitational gymnastics meet – is our state chapter's main fundraiser. MDNAWGJ can reimburse Maryland judges for certain educational expenses related to judging by virtue of this annual fundraiser. MDNAWGJ offers an allowance to active state members in good standing to help defray education and other related expenses, thereby promoting judging excellence.

The MDNAWGJ State Committee voted to approve an allowance of up to \$600 for the reimbursement of certain expenses for fiscal year 2024. The base allowance for the fiscal year is \$443. A judge may receive an additional \$157 allowance for 2024 memberships, contingent upon volunteering at the MD Judges' Cup (for a total of \$600 in educational-related reimbursements)¹.

A judge who volunteered at the 2023 MD Judges' Cup will be eligible for the additional \$157 for memberships (\$60 for the NAWGJ membership for one (1) full day of volunteering; another \$97 for the USA Gymnastics membership for two (2) full days of volunteering)². These fees may be paid directly by MDNAWG OR reimbursed when a receipt is provided showing that the expense was paid by the judge and not by a third party.

Reimbursements for allowable expenses will be paid on a quarterly basis. The allowance can be used towards the following expense categories per NAWGJ guidelines³.

ALLOWABLE EXPENDITURES

- a. Registration fees for clinics, National and/or Regional Congress
- b. Hotel, airfare, and travel to attend approved educational or volunteer gymnastics events
- c. Books, educational materials, and uniforms necessary for gymnastics judging
- d. Testing necessary to judge at USA Gymnastics/NCAA and other sanctioned events

REQUIREMENTS FOR QUARTERLY REIMBURSEMENT

- Must be a member in good standing per USA Gymnastics and NAWGJ guidelines (i.e. professional memberships paid, background checks current, safety and safe sport requirements completed, and Continuing Professional Education (CPE) requirements for judging accreditation met for the relevant year).

¹Judges who are unable to volunteer at the MD Judge's Cup should inform the State Judging Director, who may waive certain requirements and/or allow for the judge to substitute other volunteer activities for participation in the MD Judges' Cup.

²Membership fees announced for 2024 will apply.

³ See NAWGJ website at <https://nawgj.org> and click on About NAWGJ>About Us>RJD/SJD Information>Documents & Forms>Financial Forms>Allowable Expenditures.

- Must judge, or practice judge, a minimum of three (3) USA Gymnastics sanctioned events during fiscal year 2024.
- Must submit receipts for allowable expenses incurred each quarter within 15 days of the end of the quarter. The fiscal quarterly year and date receipts are due are listed below. The State Judging Director (SJD) will make their best effort to reimburse expenses on a quarterly basis.

○ Quarter 1 2024 (11/01/23 - 01/31/24)	<u>Receipts Due By:</u> February 15, 2024
○ Quarter 2 2024 (02/01/24 - 04/30/24)	May 15, 2024
○ Quarter 3 2024 (05/01/24 - 07/31/24)	August 15, 2024
○ Quarter 4 2024 (08/01/24 - 10/31/24)	November 15, 2024
- Must timely submit receipts in a .pdf format to secfin.maryland@gmail.com and a copy to the sjd.maryland@gmail.com.
- Must use allowance by October 31, 2024. Unused funds will not carry over into the next year.
- If a judge has been reimbursed OR a fee paid on their behalf, and they do not attend the event, MDNAWGJ must be reimbursed the amount within 30 days of the event. Additional reimbursements will not be processed until monies from the unattended event have been repaid to MDNAWGJ.